



**Orwell Village Hall  
Reg. Charity Number 300416**

**Notice of Meeting**

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Orwell Village Hall Management Committee will be held at Orwell Village Hall at 7.30pm on Thursday, 6 June 2024 to transact the following business.

**AGENDA**

**1. Minutes of the AGM held on 15 June 2023**

Minutes to be agreed and matters arising.

**2. Reports and accounts**

To receive the Annual Report and Statement of Accounts for 2023/24.

**3. Election of charity trustees**

To elect up to four Trustees in accordance with the provisions of the Orwell Village Hall Trust Deed.

**4. Any other business**

**i) To formally agree the following upgrades:**

- Replacement of storage shed (Harold)
- External redecoration and lighting upgrade

**ii) To consider matters raised in advance by Trustees:**

- Hearing loop
- Hall management and disposal of surplus items
- Replacement of chairs with space saving alternatives

**iii) To address any matters raised from the floor**