

## ORWELL VILLAGE HALL MAINTENANCE REPORT 30 NOVEMBER 2023



### ESSENTIAL MAINTENANCE UNDERTAKEN

Oil tank topped up.

Flushing pipe leak repaired in TOPs room wc.

Electrical fault to lights in TOPs room under investigation.

Stage curtains replaced.

Rear escape door replaced with new escape and entry ironmongery.

There is a slight problem with the fixing of the ironmongery and is being looked at by Ben Neaves.

New cine screen fitted in main hall with the help of Roger Daw and his team.

### WORKS PLANNED

Some door handles have worked loose – Ben Neaves investigating.

Adjustment of top bolt to front entrance door – Ben Neaves investigating.

### REAR MEETING ROOM (TOPs ROOM)

There has been an ongoing problem with the lights on the stage, rear corridor and TOPs room, where they occasionally cause the fuse board to trip.

I have been trying for a long time to get an electrician to investigate.

The electrician who installed the new LED lights appears to be disinterested and has let me down twice.

I have tried 4 other local electricians, but none appear to be interested.

Currently I have one man who visited and carried out a few tests.

I have sent him dates when the VH is vacant over the next 2 weeks but awaiting his response.

This is a serious situation as the lights in TOPs room are unreliable for anyone who has made a booking.

Barry Sharman – November 2023