



**ORWELL VILLAGE HALL
MANAGEMENT COMMITTEE
MEETING**

30 NOVEMBER 2023 AT 3PM

AGENDA

1. Welcome
2. Apologies for absence
3. Election of officers
4. Minutes of the OVHMC on 15/06/23
5. Actions completed and matters arising not on current agenda
6. Treasurer's report
7. Maintenance Officer's report
8. Hire charges 2024/25
9. Update on existing projects
10. Preparations for Christmas
11. Issues tabled by trustees and villagers:
 - Jubilee montage (SM)
 - Pop-up café (DS)
 - Pop-up pub (DS)
 - Repair café (DS)
 - Future of Harold (VR)
 - Insurance arrangements vs. repairs (VR)
12. Housekeeping issues:
 - Cleaning contract
 - Bins
13. Any other business
14. Date and time of next meeting