

# **ORWELL VILLAGE HALL**

## **Treasurer's Report**

14 January 2020

Mark Collins

### **Finance**

The finances of the Hall are looking healthy. Income to date for 2019 (ie financial year) is of the order of £8,000, details to be provided at year end. Not all costs are accounted for as yet, but we should aim for a reasonable surplus by year end. The committee may wish to discuss any sensible (not too expensive) capital projects.

We have healthy bookings and recently acquired a new regular booking for a Pilates class on Tuesday mornings.

There are still some outstanding payments for 2019 which I will be pursuing. I am also without some contact details for a few users.

### **Charges**

I would like to propose a straightforward percentage increase for booking charges, which I believe have been unchanged for several years. Attached is a proposal for a 10% increase across the board (rounded up to the nearest pound) but I would be happy with anything between 5% and 10%. I think this will help us come a little more in line with similar village hall charges elsewhere. I would like the committee to discuss and agree a suitable rise to take effect for the new financial year.

### **Cleaning and Charges**

This is working very well now and charges are very reasonable.

### **Web-Site and Bookings**

A new summary calendar for 2020 has been published providing a more detail. I have also implemented a booking sheet for regular users so that I can be sure to have their bookings correct. Everyone is cooperating very well with using the online system, which makes my life a lot easier, but I would like to reiterate my plea for people to make on-line payments.

### **Terms and Conditions**

I have proposed some changes to the Terms and Conditions of Hire. Specifically, to cover payment terms and bookings made for large parties. I will present the proposed changes to the meeting and discuss them with the expectation of them being adopted.

Mark Collins

Treasurer