

ORWELL VILLAGE HALL MAINTENANCE URGENT JOBS

Work carried out by Ben Neaves of Orwell

LOBBY

- Front door Closer requires adjustment. *Awaiting new door closer*
- Door to Hall – Perko door closer requires attention. *Awaiting new ball catch*

LADIES TOILET

- Sink bottle trap leaking at joint *New seal installed*
- Right hand cubicle cistern valve intermittent. *Adjustment made to mechanism*

ACCESSIBLE TOILET

- Door lock striking plate requires adjustment (*cannot lock the door*) *Adjustment made to lock*

BACK ROOM

- Corridor escape door requires adjustment (*difficult to close door*) *Adjustment made to door*
- Toilet flush leaking. *New seal installed*

EXTERIOR

- Left hand side rear gutter leaking
- Right hand side front gutter leaking
- Right hand side mid gutter leaking.
- Right hand side rear gutter leaking.
- Rear fascia board requires painting.

Joints adjusted and replaced where possible. Some gutters and brackets old and brittle with the possibility of breaking. Suggest that thorough inspection made in the spring and replace where necessary.

Cooker grill pan replaced by Paul Squires.

Key Safe installed adjacent to front doors by Barry Sharman.

9 electrical items PAT tested by Summers Electrical & Partners of Whaddon.

Water heater in Kitchen still under investigation by BS