

ORWELL VILLAGE HALL MANAGEMENT COMMITTEE

9 JULY 2019

AGENDA

1. Apologies
2. Minutes of the meetings on May 10 & 18 June
3. Matters arising not on current agenda
4. Chairman's report
5. Treasurer's report
6. Update on:
 - a. Cleaning arrangements
 - b. Maintenance arrangements
7. Booking arrangements (inc website development)
8. Building condition
9. AOB
10. Date and time of next meeting.