

Orwell Village Hall



Booking Form

Keysafe code:
Back door code:

REF:

Please complete the shaded sections of this form and submit it either in person or via email to bookings@orwellvillagehall.com. It will be returned to confirm your booking and to act as your invoice.

Section A: Hirer

Type of Hire*:	Community
Name of Hirer:	
Organisation:	
Address:	
email:	
Telephone:	

KEY - * - Select as appropriate

Section B: Booking Details

Date	Options	Bar	Session	From	To	Frequency	End	Price	BAR	Total
										0.00
										0.00
										0.00
										0.00
										0.00

Total cost of hire due within 7 days of booking dates:

Total including deposit:

Deposit

If you are requested to pay a deposit before your hire.

Deposit payable prior to Hire:

Details for repayment of deposit

Account:	
Sort:	
Acc no:	

Payment Details

Preferred direct transfer payments (please use your Booking Reference above)

Make cheques payable to: **Orwell Village Hall**

Account:	Orwell Village Hall
Sort:	09-01-55
Acc no:	21933080

This booking is made subject to the terms and conditions of hire.