

Orwell Village Hall



Booking Form

Keysafe code:

REF:

Please complete Section A of this form and submit it either via email or in person to the Treasurer.

Section A: To be completed by Hirer

Type of Hire*:	Community		
	Booking 1	Booking 2	Booking 3
Hire Options*:			
Date:			
Sessions*:			
Licence*:			
Name of Hirer:			
Organisation:			
Address:			
email:			
Telephone:			

KEY - * - Select as appropriate

Section B: Booking Details (to be confirmed by OVHC)

Date	Session	From	To	Price	BAR	Total
						0.00
						0.00
						0.00
						0.00
						0.00

Invoice Total

Total sum due within 7 days of Hire:

Deposit payable prior to Hire:

Payment Details

Preferred direct transfer payments (please use your Booking Reference above)

Make cheques payable to: **Orwell Village Hall**

Account: Orwell Village Hall
Sort: 09-01-55
Acc no: 21933080

This booking is made subject to the terms and conditions of hire.