

ORWELL VILLAGE HALL MAINTENANCE REPORT 08 MARCH 2023



ESSENTIAL MAINTENANCE UNDERTAKEN

Kitchen sink trap dismantled and cleaned.

Water leak in kitchen repaired.

Oil tank topped up.

Handle to WC in TOPs room replaced and flushing pipe leak repaired.

Electrical fault to lights in TOPs room under investigation.

WORKS PLANNED

2 quotes for new stage curtains have been obtained.

Rear escape door to be replaced with new escape and entry ironmongery.

Investigations are underway to control heating remotely as hirers are constantly leaving the thermostat too high.

Research for a new screen in the VH being carried out by Roger Daw.

REAR MEETING ROOM (TOPs ROOM)

New carpet installed.

New curtains or blinds under investigation.

Barry Sharman – March 2023